

Notes to Applicant

- Please complete all sections of the form in full, in black text.
- The application must be returned by the specified closing date for applications as detailed in Section 2.2.2 of the Employment Information Pack. Application forms may be submitted via post (signed hard copy) or email (signed scanned copy).
- North East Scotland Youth for Christ is working toward equal opportunities in employment. We aim to ensure that no applicant or employee is disadvantaged on the grounds of race, colour, nationality, ethnic or national origin, sex, age or disability.
- There is an occupation requirement that the role holder is a committed Christian in accordance with Part 1 of Schedule 9 of the Equality Act 2010.
- Separate sheets may be attached to this application should there be insufficient space on the form.

Position applied for	
How did you hear of the post?	

<u>PERSONAL INFORMATION</u>			
Christian Names		Title	
Surname		Date of Birth	
Address		Tel No (evening)	
		Tel No (daytime)	
Email			

<u>GENERAL INFORMATION</u>	
How long have you been a Christian?	
Describe briefly how you became a Christian?	
How would you describe your spiritual life today?	

GENERAL INFORMATION CONT'D

<p>Name and address of church currently being attended? (a reference will be required from the church leader)</p>	
<p>Are you a member of the church you are currently attending?</p>	
<p>How long have you been a member of or attending that church?</p>	
<p>What was the reaction of your church leader when you discussed your application with him/her?</p>	
<p>Provide a brief summary of church, youth, CU and other relevant work experience held.</p>	

EDUCATION AND QUALIFICATIONS

<p>Please provide details of your education and qualifications, including institutions attended, period of study, subjects studied, qualifications obtained, grade and date of award as appropriate.</p>	
<p>Please provide details of examinations for which you are now awaiting results or qualifications for which you are currently studying, including expected date of completion.</p>	

MOTIVATION

<p>Why are you considering Christian based work and in particular with North East Scotland Youth for Christ?</p>	
<p>What do you know about British Youth for Christ?</p>	
<p>What do you know about North East Scotland Youth for Christ?</p>	

REHABILITATION OF OFFENDERS

<p>Have you ever been convicted or cautioned with respect to a criminal offence?</p>	
<p>If your answer is 'Yes' please provide full details.</p>	

Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975.

This means you are therefore not entitled to withhold information about convictions which for other purposes are "spent" under provisions of the Act. In the event of employment, failure to disclose such convictions could lead to disciplinary action being taken. Any information given will be treated in the strictest confidence and used solely in relation to this application. Please be aware that for positions involving substantial access to children a system of checking police records for possible criminal background will be implemented.

PROTECTION OF VULNERABLE GROUPS (PVG) – DISCLOSURE SCOTLAND CHECK

Will you be willing for a full PVG check to be actioned by NES Youth for Christ through Disclosure Scotland?	
Have you already undergone a PVG check in relation to another post or work? If 'Yes' please provide the relative PVG reference number	

PRESENT OR MOST RECENT EMPLOYMENT

Position held	
Name and address of employer	
Period of employment	
Current Salary	
Period of notice required by employer	
Brief description of duties	

**OTHER PREVIOUS EMPLOYMENT
(IN CHRONOLOGICAL ORDER)**

Position held	
Name and address of employer	
Period of employment	
Brief description of duties	

OTHER PREVIOUS EMPLOYMENT CONT'D
(IN CHRONOLOGICAL ORDER)

Position held	
Name and address of employer	
Period of employment	
Brief description of duties	

PLEASE PROVIDE A BRIEF SUMMARY OF OTHER PREVIOUS EMPLOYMENT/WORK IF HELD IN ADDITION TO THE ABOVE

REFERENCES

Please provide details of two referees, including that of your current church leader who will attest to your suitability for the role of Senior Youth Worker. You should also indicate whether or not you do not wish referees to be approached prior to an offer and acceptance, subject to references, of the role applied for.		
Name		
Address		
Relationship to applicant		
How long known by applicant		
Daytime Telephone		
Email Address		
Is referee a Christian?		

HEALTH

Do you have any illness which would have an impact on your fulfilling the role of Senior Youth Worker?

If 'Yes' please provide details.

Do you suffer from any recurring illness or allergy?

If 'Yes' please provide details.

Have you been at any time under treatment for any form of mental illness?

If 'Yes' please provide details.

How many days have you been absent from work/education with sickness over the past two years and what was the cause of the absence?

ANY OTHER INFORMATION

Please provide below any additional information you wish to provide in support of your application (other interests, activities, skills, experience etc)

I confirm that the information provided on this form is correct and understand that any misrepresentation or omission may render me liable to dismissal if engaged. I understand that if offered an interview I may be asked to complete a pre-employment medical questionnaire and agree to undergo a medical examination if required. I also understand that if offered this role, any appointment will be subject to an enhanced disclosure certificate from Disclosure Scotland.

A criminal record is not necessarily a bar to obtaining a position.

Signature :

Date :

Please submit this application form to the North East Scotland Youth for Christ point of contact detailed in Section 2.2.2 of the Employment Information Pack